



EFFICIENCY EXPERTS SPECIALIZING IN HOME ORGANIZING, MOVES, AND ESTATES.

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### WHO WE ARE

Done & Done Home is an organizing company run by mother-daughter team Ann Lightfoot and Kate Pawlowski. Now in our fifth year of business, we have helped hundreds of busy New Yorkers make their lives more efficient.

### HOW WE CAN HELP

#### ORGANIZING

We are experts in re-conceptualizing a space so that it works perfectly for you and your family's daily routines. After a thorough de-cluttering of your space, we will work with you to create systems that will help you stay organized and on top of your obligations.

#### SELLING

As experts in New York real estate, clients often bring Done & Done Home in before selling their home. We work closely with the real estate brokers and stagers so the home can be sold as quickly as possible. Our clients report that using our de-cluttering and styling services have brought in higher, faster offers on their listings.

#### MOVING

Done & Done Home provides full-service move coordination and can take care of every detail. We can handle the entire packing process, oversee movers, or coordinate the care of specialty items. We will unpack everything and ensure the home is professionally cleaned. Clients come home to a fresh, perfectly organized home with fresh flowers on the table.

#### ESTATES

When someone dies, it is often up to the family members to deal with the details of an estate. Our team has extensive estate experience and specialize in clearing out estate-held homes and working with family members to have valuables appraised and auctioned. We take meticulous care to keep track of every detail of receipt of sale, donation, and auction, and provide our clients with full documentation at the end of the job.

### WHAT OUR CLIENTS SAY ABOUT US

"Done & Done Home—way beyond our wildest expectations. They were conscientious, compassionate, and as professional as I've ever seen them come. Boxes were delivered, movers, electricians, handymen, and junk removers were all contacted. Everyone was there, willing to help. All of their contacts were punctual, and extremely helpful. Ann and Kate got the apartment show-ready within four days. We could not have done it without them; their name says it all. Done & Done."

